



# 王仔专业自由餐有限公司

## OTK FOOD & CATERING SDN BHD

(1221643-H) — (SST NO : W10-1809-32000149)  
 No. 27, JALAN SERINDIT 2, BANDAR PUCHONG JAYA, 47100 SELANGOR.  
 Website : www.otkcatering.com — Email : otkcatering@gmail.com  
 H/P : 012-2288 749, 012-2288 745



(SPECIALISE IN : BANQUET, CATERING, CANOPY & OTHER ONE-STOP EVENT SERVICES)  
 في البوفيهات والمأدب وأحداث التجمع وتأجير طاولات وكراسي الخيام ومعدات مختلفة! أهلاً وسهلاً بكم إخواننا المسلمين ليأتوا المزيد من التفاصيل OTK تخصص شركة

### SALES ORDER

名字/公司 [ NAME/COMPANY ] : \_\_\_\_\_ 預訂單號碼 [ S/O ] : \_\_\_\_\_

聯繫號碼 [ CONTACT NUMBER ] : \_\_\_\_\_ 預定日期 [ BOOKING DATE ] : \_\_\_\_\_

郵件地址 [ EMAIL ] : \_\_\_\_\_ 宴會日期 [ EVENT DATE ] : \_\_\_\_\_

場地類型 [ TYPE OF EVENT PLACE ] : \_\_\_\_\_ 宴會時間 [ EVENT TIME ] : \_\_\_\_\_

舉辦項目 [ TYPE OF EVENT ] : \_\_\_\_\_ 預訂人數 [ NO. OF PAX ] : \_\_\_\_\_

宴會地點 [ EVENT LOCATION ] : \_\_\_\_\_

公司備註 [ OFFICE REMARK ] 1 : \_\_\_\_\_

公司備註 [ OFFICE REMARK ] 2 : \_\_\_\_\_

#### SET C - DELIVERY ASIA PACKAGE 【送亞洲配套】

RM **20.80** /PAX [ MIN 30 PAX ]

<ul style="list-style-type: none"> <li>o MEE SEDAP GORENG DENGAN CHOY SUM</li> <li>o NASI PUTIH PANAS ENAK</li> <li>o AYAM OTK MASAK MERAH</li> <li>o KEPAK AYAM GORENG BEREMPAH</li> <li>o CB GORENG EMAS AYAM NUGGETS</li> <li>o CB MINI SPRING ROLL GORENG</li> <li>o IKAN KELI GORENG BERLADA</li> <li>o KAI LAN MASAK IKAN MASIN</li> <li>o GORENG TELUR DENGAN SAMBAL IKAN BILIS</li> <li>o NK A&amp;W ROOT BEER AIR ( TIN )</li> </ul>	<ul style="list-style-type: none"> <li>o 菜心撈炒好吃的面</li> <li>o 熱嗚嗚的白米飯</li> <li>o 紅騰騰辣椒靚香雞</li> <li>o 馬來亞炸雞翼</li> <li>o 香炸脆口金磚雞肉塊</li> <li>o 香炸迷你小春捲</li> <li>o 香炸辣子泥鰍魚</li> <li>o 鹹魚青炒芥蘭花</li> <li>o 叁叻江魚仔炒炸雞蛋</li> <li>o 愛得熊樂啤露 ( 鋁裝 )</li> </ul>
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⊗ MINIMUM ORDER FOR DELIVERY PACKAGE IS 30PAX.  
 ⊗ NO TRANSPORTATION FEE IF YOU CHOOSE TO PICK UP FROM OUR CENTRAL KITCHEN.  
 ⊗ DISPOSABLE PLATES & CUTLIERIES WILL BE PROVIDED.  
 ⊗ ALL BOOKINGS NEED TO BE CONFIRMED 10 DAYS BEFORE EVENTS, OR ELSE KINDLY CONTACT US FOR MORE INFO.  
 ⊗ NO AMENDMENTS OF ORDER 10 DAYS BEFORE EVENT DATE.  
 ⊗ 50% DEPOSIT OF THE TOTAL AMOUNT WILL BE REQUIRED TO SECURE YOUR BOOKING.  
 ⊗ FULL PAYMENT MUST BE MADE ONE DAY BEFORE PARTY.  
 ⊗ ALL FOOD WILL BE SERVED IN ALUMINIUM FOOD TRAY ( DISPOSABLE ).  
 ⊗ NO HELPERS, CANOPY, FOOD TABLE, GUEST TABLE & CHAIRS WILL BE PROVIDED.  
 ⊗ DELIVERY BOY WILL NOT HELP IN ARRANGING THE TABLES/EQUIPEMENT.  
 ⊗ TO AVOID MISCOMMUNICATIONS, ALL AMENDMENTS ON THE MENU MUST BE COMMUNICATE VIA WHATSAPP.  
 ⊗ YOU MAY GET YOUR UPDATED SALES ORDER AFTER 12HOURS, KINDLY CHECK WITH PERSON IN CHARGE.  
 ⊗ PLEASE DOUBLE CHECK YOUR ORDER, MAKE SURE YOUR REQUEST OR DETAILS ARE CORRECT.  
 ⊗ SET UP/DISMANTLE OF CANOPY/TABLES/CHAIRS WILL BE DONE 1-2 DAYS BEFORE/AFTER THE EVENT OR ON ACTUAL DAY.  
 ⊗ IF CUSTOMER HAS TIME LIMIT IN SET UP/DISMANTLE THE CANOPY/TABLES/CHAIRS, EXTRA CHARGES MAY APPLY.

⊗ 此配套預定人數最少30位。  
 ⊗ 您也可以選擇到我們的總部領取食物，我們將不會收取車費。  
 ⊗ 我們會提供免洗餐具及清潔用品。  
 ⊗ 限在10天前預定，臨時預訂可聯繫本公司客服查詢。  
 ⊗ 安排宴會流程的10天內，本公司有權不更改任何關於單據上的工作。  
 ⊗ 我們將收取50%定金，來制定當天流程。  
 ⊗ 宴會前一天我們將收取另外50%的餘款，以便我們流動舒暢。  
 ⊗ 全部食物會放在免洗錫紙盤裡。  
 ⊗ 此配套不包括任何服務員，帳篷和桌椅及食物桌子。  
 ⊗ 送餐員不包括排放桌椅及搬運私人物品。  
 ⊗ 不接受口頭上的改單或其他要求。  
 ⊗ 擁有更改單據上的工作，請務必在您的要求後12小時內取得最新單據。  
 ⊗ 避免交易談話的疏忽，顧客務必檢查單據顯示出來的資料是正確的。  
 ⊗ 租借搭棚及送桌椅的日期將會在您的宴會當天，前一天或前兩天。  
 ⊗ 如果有限制時間 ( 搭棚/拆棚 ) 或者 ( 送桌椅/取回桌椅 ) 會有額外收費。

NO	DESCRIPTION	QTY	U/PRICE RM	SST @ 6%	TOTAL RM
1	SET C - DELIVERY ASIA PACKAGE 【送亞洲配套】 — RM20.80/PAX	0	20.80	1.25	0.00
2	DELIVERY FEE			0.00	0.00
				0.00	0.00
				0.00	0.00
				0.00	0.00
	<b>RENTAL PACKAGE ( CANOPY, TABLES &amp; CHAIRS ) — FOR LANDED AREA</b>				
	20' X 20' PYRAMID CANOPY ( FULL RED / RED & WHITE STRIPES ) C/W FAN & LIGHT = 1 SET				
	ROUND TABLE WITH CLOTH ( RED ) = NO. OF PAX				
	PVC CHAIR ( RED ) = NO. OF PAX				
	3' X 3' SQ TABLE WITH CLOTH & WITHOUT SKIRTING ( RED ) = 3 PCS			0.00	0.00
	<b>RENTAL PACKAGE ( TABLES &amp; CHAIRS ) — FOR CONDOMINIUM OR OTHERS</b>				
	ROUND TABLE WITH CLOTH ( RED ) = NO. OF PAX				
	PVC CHAIR ( RED ) = NO. OF PAX				
	3' X 3' SQ TABLE WITH CLOTH & WITHOUT SKIRTING ( RED ) = 3 PCS			0.00	0.00
	<b>RENTAL PACKAGE ( FOOD WARMER ) — FREE WARMER SET RENTAL FOR ORDER ABOVE 50PAX</b>				
	*** 5 SET OF FOOD WARMER + 5 GEL CHAFING FUEL + 1 CONTAINER ⊗ ( SELF-SERVICE )				
	( EACH WARMER SET CONSISTS OF STAND, COVER, FOOD TRAY, STEAMER TRAY, SERVING SPOON / TONGS )				
	( 1-5KMRM150.00 ) & ( 6-10KMRM180.00 ) & ( 11-15KMRM200.00 ) & ( 16-25KMRM250.00 ) & ( 26-35KMRM300.00 )			0.00	0.00

BANK A/C : PLS WRITE YOUR SALES ORDER NUMBER & NAME ON THE BANK SLIP

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TOTAL ( INCLUSIVE OF SST ) **0.00**

( PLS pay within 3 days ) DEPOSIT

( Balance must be settled on/before event ) BALANCE AMOUNT **0.00**

\*\*\* 請注意此位置務必擁有OTK的簽名及蓋印,才可生效預訂 \*\*\*  
 \*\*\* BOOKING WILL BE CONFIRMED WITH OTK AUTHORISED SIGNATURE AND COMPANY STAMP \*\*\*

AUTHORISED SIGNATURE \_\_\_\_\_ CUSTOMER'S CHOP & SIGNATURE AND DATE \_\_\_\_\_

OTK FOOD & CATERING SDN BHD

希望OTK能在次為您服務! 再次為您介紹旗下行業!

⊗ 酒席宴會, 自由餐, 場地佈置, 音響設備, 演講司儀, 舞台樂隊, 潮流歌手, 搭建棚舞台桌椅, 名車出租, 敬茶儀式, 甜品桌, 精美氣球, 派對人偶, 娛樂小丑, 臉部彩繪, 攝影魔術箱及攝影團隊 ⊗

WE HOPE TO SERVE U AGAIN! OTHER SERVICES PROVIDED BY US MAYBE NEEDED FOR YOU NEXT PARTY!

⊗ BANQUET, CATERING, DECO, SOUND SYSTEM, EMCEE, LIVEBAND, TALENTS, STAGE TABLES CHAIRS RENTAL, LUXURY CAR RENTAL, DESSERT TABLE, BALLOONS, MASCOT, CLOWNS, FACE PAINTING, PHOTOBOOTH & EVENT PHOTOGRAPHY ⊗

YOUR DEPOSIT BANKED IN TO OUR :